IMPORTANT NOTICE FOR THE APPLICANTS

For the Applicants for admission to different Courses under the University of Calcutta
For the Academic Session 2021-2022

The applicants are requested to submit:

(i) their aggregate marks as well as percentage of marks obtained and full marks of Honours Subjects/ Papers and General Subjects /Papers (**under annual System, i.e., 1+1+1 System**), of all the three years,
or
(ii) aggregate marks as well as percentage of marks obtained in Core Courses (CC), Discipline Specific Courses (DSE) and Skill Enhancement Courses (SEC) [under CBCS] to be treated as Honours Marks, and aggregate as well as percentage of marks of Generic Elective Subjects / Papers to be treated as General Marks of all the three years (six semesters) **under CBCS,** as the case may be.

Candidates are requested to carefully calculate the marks / grades following the methods given below and put the same in appropriate places of their application forms. Candidates are also requested to upload the calculation sheet of % of marks obtained and full marks in the portal.

Furnishing incorrect/wrong information may lead to cancellation of Application and / or Admission.

FORMAT for calculation of Marks and Uploading the duly filled in Format

Name:

Application Number: Group No.

Honours Subject:

E-mail ID: Mobile Number:

TABLE – A (For Both CU and NON-CU)

A. For the candidates who have been qualified under Part (1+1+1 System) or CBCS System of Examinations and Marks obtained is shown in the Mark Sheets

Name of Honours Subject :

Total Marks obtained in Honours in (Part I+II+III) or Total Marks obtained in (CC+DSE+SEC) (in CBCS) in Honours Subject (Sem I+ II+ III+ IV+ V+ VI)	Full Marks in Honours in Part (I+II+III) System or Full Marks in (CC+DSE+SEC) (in CBCS) in Honours Subject (Sem I+ II+ III+ IV+ V+ VI)	% of Marks

Name of Genl 1 Subject/GE1 :   **Name of Genl 2 Subject/GE2 :**

Total Marks obtained in General Papers (Genl 1+ Genl2) for 1+1+1 system **Or** **Total Marks obtained in GE papers (GE1+ GE2) for CBCS system.** **Or** **For B Com Total marks obtained in all GE papers**	**Full Marks of (Genl 1+ Genl2)** **Or** **Full Marks of (GE1+ GE2)** Or **For B Com, Full marks of all GE papers**	**% of marks obtained in General papers** **Or** **% of Marks obtained in GE papers**

TABLE – B (For NON-CU only)

B. For the candidates who have been qualified under CBCS System of Examinations and Marks obtained is not shown in the Mark Sheets
For Honours & Equivalent

Name of Honours Subject :

For Honours & Equivalent Papers (CC + DSC + SEC)	**Grade Points obtained in Semester I to Semester VI**	**Credit per paper of each CC /DSE/SEC group**	**Total Grade Points = Grade Points X Credit per paper of CC/DSE/SEC (G_i of Col.2 x C_i of Col.3)**	**Total Credit CC / DSE/SEC Papers/ Subjects**	**CGPA of Honours (∑Column 4 /∑ Column 5)**	**% of marks obtained (Column 6 x 10)**
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7

(i)   CC Papers
  CC1
  CC2
  CC3
  ....
  ...
  CCn
	G1
	G2
	G3
	...
	...
	Gn
		C1
		C2
		C3
		...
		...
		Cn
			G1xC1
			G2XC2
			.....
			....
			...
			GnXCn
				C1+C2+C3+.....+Cn		

(ii)   DSE Papers
  DSE1
  DSE2
  ....
  DSEn
	G1
	G2
	G3
	...
	...
	Gn
		C1
		C2
		C3
		...
		...
		Cn
			G1xC1
			G2XC2
			.....
			....
			...
			GnXCn
				C1+C2+C3+.....+Cn		

(iii) SEC Papers
  SEC1
  SEC2
  ....
  SECn
	G1
	G2
	...
	Gn
		C1
		C2
		...
		Cn
			G1xC1
			G2XC2
			.....
			GnXCn
				C1+C2+C3+.....+Cn		

		Total				

For General & Equivalent

Name of GE1 :   Name of GE2 :

For General & Equivalent Papers (GE Papers)	Grade Points obtained in Sem 1 – Sem 6 in GE Papers	Credit of each GE paper	Grade Points X Credit per paper of CC/DSE/SEC (Gi of Col.2 x Ci of Col.3)	Total Credit of GE Papers/ Subjects (No. of GE Papers x Credit of each GE paper)	CGPA of GE Papers (∑Column 4 / ∑ Column 5)	% of marks obtained (Column 6 x 10)
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7
GE Papers / Subjects CC Papers CC1 CC2 CC3 …. … CCn	G1 G2 G3 … … Gn	C1 C2 C3 … … Cn	G1xC1 G2XC2 ….. ……. … GnXCn	C1+C2+C3+…..+Cn		
Total	----------	-------------				

> **Case: 01 Where Marks obtained and Full Marks of honours subject and general subject are mentioned in the mark sheet they must put the same.(TABLE – A)**

> **Case: 02 Where Marks obtained & Grade Point / CGPA and Full Marks of honours subject and general subject are mentioned in the mark sheet they must put the Marks obtained & Full Marks as mentioned. No necessity of calculation of % of Marks obtained from CGPA. (TABLE – A)**

> **Case: 03 Where Marks obtained in different papers are not mentioned in the Mark Sheet, but Full Marks of honours subject and general subject are mentioned in the mark sheet they must calculate percentage(%) of Marks obtained using the formula: (CGPA) X 10 and put Marks obtained as calculated and Full Marks. (TABLE – B)**

> **Case: 04 Where only Grade Point & CGPA are mentioned in the mark sheet, candidate must calculate % of Marks obtained = (CGPA) X 10. Accordingly put Marks obtained and Full Marks as calculated. (TABLE – B)**

Candidates are also requested to upload the calculation sheet of marks obtained, Full Marks and % of Marks obtained in Honours Subject and General Subject on the admission portal by logging in using their user ID & password.